



OFFICE OF THE PRINCIPAL  
CALCUTTA NATIONAL MEDICAL COLLEGE

GOVERNMENT OF WEST BENGAL  
32, GORACHAND ROAD, KOLKATA-700014  
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Memo No.: CNMC/Acctt./ 1022 / P

dated: 5/6/23

CIRCULAR

All the employees of Calcutta National Medical College, 32, Gorachand Road, Kolkata-14 are hereby requested to submit the HRA Declaration through online mode as per Finance Department Order No. 3972-F(Y) dated 17.12.2021 from their respective IFMS Account within 10<sup>th</sup> July, 2023 positively. After making online submission of the HRA declaration, the hard copy of the same has to be submitted (Along with supportive spouse declaration copy in r/o employees whose spouse is in Government Service and License renewal copy who are availing Government Housing facility) at Receiving section within stipulated time or else the House Rent Allowance will not be disbursed from the salary bill July'2023 as Para and Para-6 of appendix-20 of WBSR Part-II as amended under Finance Department notification no. 10301-F dated 01.10.1986 read with Para-II of Memo No. 1691-F dated 23.02.2009 and department's memorandum no. 5839-F (P) dated 09.07.2012 and 8012-F(p2)/FA/O/2M/203117(N.B.) dated 27.12.2018.

**N.B.: The HRA applications which were submitted before issuance of this circular have been rejected. Fresh application is required to be submitted.**

This may be treated as extremely urgent.

  
Accounts' Officer

Calcutta National Medical College

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Copy forwarded for information and necessary action be:

1. The Principal, CNMC Kolkata
2. HOD, \_\_\_\_\_ Department, CNMC Kolkata
3. Head-Clerk, Establishment Section-I, CNMC Kolkata
4. Head-Clerk, Students' Section, CNMC Kolkata
5. Establish Section-II, CNMC Kolkata
6. Cash Section, CNMC Kolkata
7. Librarian, CNMC Kolkata
8. Central Store, CNMC Kolkata
9. Notice Board
10. Official Website

  
Accounts' Officer

Calcutta National Medical College  
Accounts Officer  
Calcutta National Medical College